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# P-Card Essentials

## Your Comprehensive Guide to Program Management

Edition 2.1 of the NAPCP's popular guide (released in spring 2012) includes updated and expanded content, including:

- a chapter dedicated to controls and auditing
- comparisons between Purchasing Cards and electronic payables
- updates related to U.S. regulatory requirements
- ideas for effective communications and training
- methods for improving supplier acceptance of cards
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Pursuing the CPCP credential? Consider this a comprehensive source for study purposes.

*"I would consider this guide a critical read*

*for anyone interested in knowing what it takes to effectively develop, manage and/or expand a company's Purchasing Card program. If you want the complete picture for building a rock-solid foundation that will position your program for future success—this is it! Thank you for providing an excellent resource to the Purchasing Card community."*

**NAPCP**  
www.napcp.org

JoAnn Vernacchia, CPCP  
Contractor, P-Card Project Manager  
Performance Food Group

View the complete table of contents and order your copy today at: [www.napcp.org/P-CardEssentials](http://www.napcp.org/P-CardEssentials)

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